



British
Consulate-General
Hong Kong

Regional Passport Processing Centre
British Consulate General
1 Supreme Court Road
Admiralty
Hong Kong

7 January 2013

Brig Christopher Hammerbeck, CB, CBE
Executive Director
The British Chamber of Commerce in Hong Kong
Room 1201
Emperor Group Centre
288 Hennessy Road
Hong Kong

Dear Christopher,

I am writing to inform you that the British Consulate General is changing the way we handle passport applications. The passport counters in the Regional Passport Processing Centre (RPPC) at the Consulate General will close permanently from 28 February 2013. After this date all applications for new passports must be sent to;

British Consulate General
RPPC – 5th Floor
1 Supreme Court Road
Admiralty
Hong Kong

We recommend that applications are sent by secure means such as registered post or by courier.

The RPPC remains open but, in order to maintain consistency with other passport centres around the world, is having to close this time consuming operation. Many passport applications received from Hong Kong residents are already being received by post or courier, and the closure of the counters will not affect the time taken to process these applications. In fact, closing the public counter will help us to maintain a speedy and efficient service.

I would be grateful if you could pass on this information to your members. You might also like to remind them that many countries require passports to have at least six months validity. However, passports can be renewed up to nine months before they expire and any used period will be added to the new passport. All information about

applying for a passport can be found on our website at
<http://ukinhongkong.fco.gov.uk/en/help-for-british-nationals/passports/how-to-apply>.

Yours sincerely,

Martin Walley

Martin Walley
Consul - Head of Regional Passport Processing Centre